

How to Schedule your Conferences on Family Access

- 1. Go to our district website www.wvsd208.org
- 2. Click the Skyward icon from the quick links located on the top of the webpage. The SKYWARD login screen will open.
- 3. If you do not know or have forgotten your login ID or password, click on the Forgot your Login Password? just below the Sign In button.

EXISTING USERS: On the login page, enter your login id and password, then select the **Sign In** button. Skip to Step 6.

4. Please enter the email address that you have on file with the district.

	S K Y W A R D°
WEST WEST VALLE	VALLEY SCHOOL DISTRICT Y SCHOOL DISTRICT #208 - YAKIMA
Log	in ID:
Pass	word:
	Sign In
	05 18 06 00 10
Forgotten L Please enter your the email or user	KYWARD [*] ogin/Password Assistance email address or user name. If it matches name the district has on file, you will be
Forgotten L Please enter your the email or user sent an email cor use	KYWARD * ogin/Password Assistance email address or user name. If it matches name the district has on file, you will be taining your login and a link that can be ad to reset your password.
Forgotten L Please enter your the email or user sent an email cor use	KYWARD* ogin/Password Assistance email address or user name. If it matches name the district has on file, you will be taining your login and a link that can be id to reset your password.

- 5. You should receive an email from do.not.reply@wvsd208.org with your login id and link that you can click or paste into a browser to reset your password.
- 6. Once you have logged into Skyward, Select the Open Family Access button.

https://www2.scrdc.wa-k12.net/scripts/cgiip.exe/WService=wwvalles71/ssfhom01.w		
WEST VALLEY SCHOOL DISTRICT		Account
Jump to Other Dashboards Calendar	Guardian's Login History No login history available	Open Family Access
Fomily Reset Dashboards Sele	ct Widgets	
Guardian's Last 5 Logins Io login history available	0	
District Links net Valley Family Access	Θ	

7. Once you have logged into Skyward, click on the *Conferences* tab on the left hand side.

	nily Access ginia G. Arquettescr	Hoa Arquettescr My Account Exit		
Home	Missing Email Address!	Depending Events Calendar		
Ethnicity/Race	Missing Email Address! You currently do not have an email address entered. Either go to your Account to enter	Create A Place Presentation		
Gradebook	Do not record an Email Address	Wed Oct 17, 2018 Major United States Rivers		
Attendance Student Info	No messages were found.	Wed Oct 17, 2018 Major U.S. Mountain Banges		
Schedule		Thu Oct 18, 2018		
Activities Conferences		In.9 Flood		
Academic History		10/23 Homework Packet		

8. Select *All Conferences.*

S K Y W A R D	Family Access Hoa Arquettescr My Account Exit Reginia G. Arquettescr
11	Conferences
Home	Scheduled Conferences Report
Ethnicity/Race	Print All Scheduled Conferences for Guardian
Calendar	
Gradebook	Reginia (WSIPC Elementary School 103) View Scheduled Times All Conferences
Attendance	No conferences are scheduled for this student.
Student Info	
Schedule	
Activities	
Conferences	

9. Click (Select a Time).

SKYWARD' R	amily Access Reginia G. Arquettescr			Hoa Arquettescr My Account Exit
Home	Conferences			
Ethnioitu/Dago	Scheduled Conferences Report			
Etimicity/Race	Print All Scheduled Conferences for Gua	ardian		
Calendar	Reginia (WSIPC Elementary School 103	View Scheduled Times All (Conferences	
Gradebook	Teacher Conferences	Status	Class	Building/Room
Attendance	Period 1	Not Yet Scheduled	FIFTH GRADE	Building (103)
Student Info	9:00 AM - 12:00 PM	(Select a Time)	JACKIE ALOISCR	canal g (100)
Schedule				
Activities				
Conferences				

10. Look for a conference time slot that will work for you and click Select.

Home	Conferences							
Ethnicity/Dago	Scheduled Co	onferences Report						
Eulinicity/Race	Print All Sched	uled Conferences for Guardian						
Calendar	Paginia (WS	Schedule a Conference Time with JACKIE A	OISCR			*		
Gradebook	Teacher Con	Conference Time Slate	Status	Duilding/Doom		A B	uilding/Room	
Attendance	Period 1	Mon Oct 22, 2019 12:20 nm, 12:45 nm	Open	Building (102)	Salact		uilding (102)	
Student Info	9:00 AM - 12	Mon Oct 22, 2018 12:30 pm - 12:45 pm	Open	Building (103)	Select		uliuling (103)	
Schedule		Mon Oct 22, 2018 12:40 pm - 1:15 pm	Open	Building (103)	Select			
Activities		Mon Oct 22, 2018 1:15 pm - 1:30 pm	Open	Building (103)	Select			
Conferences		Mon Oct 22, 2018 1:30 pm - 1:45 pm	Open	Building (103)	Select			
Academic		Mon Oct 22, 2018 1:45 pm - 2:00 pm	Open	Building (103)	Select			
History		Mon Oct 22, 2018 2:00 pm - 2:15 pm	Open	Building (103)	Select			
Health Info		Mon Oct 22, 2018 2:15 pm - 2:30 pm	Open	Building (103)	Select			
Lagin Lliston		Mon Oct 22, 2018 2:30 pm - 2:45 pm	Open	Ruilding (102)	Select			

11, Once you have selected the desired Time Slot, click <u>Save</u> and an email confirmation will be sent to you.

	Conferences										
Home	Scheduled Co	Scheduled Conferences Report									
Ethnicity/Race	Print All Sched	uled Conferences for	Guardian								
Calendar					000						
Gradebook	Reginia (WS	schedule a Conference	e Time with	JACKIE ALO	ISCR				×		
Attendance	Teacher Con	Conference Time	Slots		Status	Building/	Room		1	Building/Room	m
	Period 1 9:00 AM - 12	Mon Oct 22, 2018 1	2:30 pm - 12	:45 pm	Open	Building (103)	Select	- 11	Building (103)	
Student Inio	_	Mon Oct 22, 2018 12:45 pm - 1:00 pm		00 pm	Open	Building (103)	Select			
Schedule		Mon Oct 22, 2018 1:00 pm - 1:15 pm		5 pm	Open	Building (103)	Select			
Activities		Mon Oct 22, 2018 1:15 pm - 1:30 pm) pm	Open	Building (103)	Select			
Conferences		Mon Oct 22, 2018	Select Time	Slot		×	03)	Select			
Academic		Mon Oct 22, 2018	Teacher:	Jackie Alois	СГ		03)	Select			
History		Mon Oct 22, 2018	Date:	Mon Oct 22	2018		03)	Select			
Health Info		Mon Oct 22, 2018	Time:	1:30 PM - 1:	45 PM		03)	Select			
Login History		Mon Oct 22, 2018					03)	Select			
		Mon Oct 22, 2018	Student:	Reginia G. /	Arquettesc	r i	03)	Select			
		Mon Oct 22, 2018	Course:	GRD005/KE	M - FIFTH	GRADE	03)	Select			
		Mon Oct 22, 2018	Building:	103 - Buildin	ng (103)		03)	Select			
		Mon Oct 22, 2018	Room:				03)	Select			
		Mon Oct 22, 2018				(03)	Select			
		Mon Oct 22, 2018	Save			Back	03)	Select			

Congratulations, you just scheduled your online conferences. Please remember to check your email for your email confirmation. Your teacher will also receive the same confirmation and put your student's conference time on your teacher's calendar.