

RAM Proposal Form

(To be completed by student, community contact, and RAM Prep teacher)

Student Name:

- I. **Project Category** Check which one of the following four broad categories best fits your project. Senior project requires a minimum of 10 documented hours.

_____ 1. Develop or improve a skill. Examples: expand current computer programming knowledge, coach or teach a skill to others. Student must produce a product, present or perform the new skill.

_____ 2. Do an Extended Career Research/Extended Job Shadow. (10) hours minimum.

_____ 3. Design and create a product, service, system or event. (Examples: build a boat, design a workable/usable computer program for school or business, develop and execute a community service project or event). Student must produce a product, present or perform the new skill.

_____ 4. Explore an academic question or issue. Write an 5-7 page research paper. Research activities involve students in finding, gathering and reporting on information in the public interest. Findings are to be presented to an appropriate audience (in addition to senior oral presentation).

_____ 5. Service Learning Project: Service learning differs from community service or volunteer work because the education of students and young people is always at its core. Students are actively participating in the process of understanding, integrating, and applying knowledge from various subject areas as they work to improve their communities. In all cases, service is meant to evoke the spirit of caring in those involved as well as to provide a constructive context for their knowledge.

Examples: working with elders etc, restoring a wetland area, constructing park benches, collecting donations, writing letters, sponsoring a town meeting, performing a play, and public speaking etc.

II. **Project Focus:** (Explain what you are doing for your project, be specific.)

III. **Knowledge Base:**

- a. What do you already know regarding your area of study?
- b. What have you already done or accomplished in this area?
- c. Have you received any formal training or taken any classes related to your project? If so, please explain how this will affect/impact your project.

IV. **Project Goal, Rationale and Essential Learnings:**

- a. State your primary goal for this project.
- b. Explain why you have chosen this project.

c. List what you expect to learn and achieve and use complete sentences. Your Action Plan will help you organize related activities. (Consult with your mentor before completing this section) (You set the number of goals, this is only example).

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

V. 10 Hours of Project Work: (Explain specifically how you plan to meet the 10 hour requirement for the project.)

V. Signatures

I understand and agree to the above proposal. No family member or peer is serving as the community contact for this project.

Student Signature:

Parent Signature:

RAM Prep Teacher Signature:

High School Administrator Signature

(only needed if your project involves other WVSD buildings)

Parents,

By signing this document you understand and accept the terms of the following statements and agree to accept full responsibility for the safety of your son/daughter while they are completing their senior project. **You also understand that if your son/daughter forges any part of their senior project they will not be allowed to walk at graduation and may not graduate at all!**

The high school project your son/daughter is a graduation requirement for all students attending West Valley High School.

Please remember that West Valley School District does not provide medical insurance if your student is injured outside of school hours and that the parents/guardians are responsible for any medical expenses.

Please remember if your son/daughter forges any part of their project they will not be allowed to walk at graduation and may not graduate at all!

West Valley High School Project Community Contact Information

Student Name:

Project Title or Topic:-

Community Contact Name:

Occupation:_____

Business or Work Place:_____

Business or Home Address:_____

Work Phone:_____

Home Phone:_____

Fax:_____

Email:_____

How are you qualified to be a mentor for this project?

—

_____))))_____

I _____ understand my responsibilities and have read the contact responsibilities sheet. I know I may call Keely Teske the HS Project Coordinator or the Ram Prep teacher of the student I am mentoring at any time for verification or concerns at 972-5900.

- I am at least 21 years of age
- I do not share the same home with the student I am mentoring
- I am not a family member of the student I am mentoring

How did you find, or how do you know, your mentor?

Community Contact Signature

Date

If you change your contact, you must complete a new contact information form

Community Contact Agreement

I hereby agree to be the community contact for

_____.

I have read and agree to the expectations outlined in the accompanying Responsibilities of the Community Contact.

I realize my position is primarily one of advising and giving technical assistance when needed and when appropriate. **I understand it is not my responsibility to “do” the project or to continually monitor the student to see that the project is completed.** I feel I can be impartial and fair in the evaluation of this student’s independent learning effort.

When requested at regular intervals during this project, I will fill in the evaluation form assessing the student’s work, including comments about the quality and depth of the completed project.

Community Contact’s Signature:

Responsibilities:

- Be a **resource** for the student's study, and provide help when needed.
- I verify that I am not a family member of the student I will be working with.
- Provide **guidance** to determine the form the project takes and what the student needs to learn in order to accomplish the project goals.
- Be inspirational and excited about your field of expertise.
- Provide **emotional support**. Students will frequently experience roadblocks and setbacks. The RAM Prep teacher will provide guidance. However, obstacles will appear. Community Contacts can support students by helping them brainstorm alternative plans and use problem solving methods.
- Be able to attest to what they have seen. Contacts will be asked to complete several **progress reports** (minimum of 3) on their work with the student. They should be prepared to submit a final evaluation on the completed project to the RAM Prep teacher identified on the bottom of this page. The RAM Prep teacher will use information from the community contact and possibly other experts in the field to make a **final assessment** of the first phase of the project.
- Community Contacts are invited to be at the students oral presentation where they present their project

Service Learning Projects and Special Events

Your Project must be approved before you get scheduled on the calendar. The deadline to do any type of special event at a school in this district is **Sept. 30**. First come first serve!

(This sheet must be complete and approved and given to the Ram Prep Coordinator, Mrs. Teske)

Activity: _____

To Support: _____

Dates: _____

Set-up date: _____

Pick-up/Clean date: _____

Schools Impacted:

Principal signatures: Signature required from each building impacted.

NOTE:

- WVSD employees agree to support this program during the specified time.
- **Failure on the part of the WVHS student to follow-through with the project within the specified time frame will lose the opportunity to complete the project as proposed.**
- It is the student's responsibility to provide all materials and submit the required facility use forms at each building. (Ram Prep Teacher must approve all materials before submitting to buildings)
- Any changes in the dates **MUST** be approved by the Ram Prep teacher **AND** the building principal(s).

